

St. Peter's Neighbourhood Association Committee Meeting Minutes

Location: **Anzio House, St. Peter's.**

Date: **Tuesday 9 January, 7.00pm.**

Present: **Jon Bryan (Chair), Robert Mee (Secretary), Peter Thompson (Treasurer), Veronica Dunn (Cllr), Catherine Harris, Peter Boyle, Gwynneth Common, Paul Common, John D Watts.**

Apologies: **Jude Harris, Stephen Douglas (Northumbria Police), David Robinson Young, Brian Hunt**

	Item	Action
1.	<p>Opening.</p> <p>The Meeting commenced 7.00pm with Jon in the Chair, who wished everyone a Happy New Year.</p>	
2.	<p>Last meeting (07.11.2017) minutes.</p> <p style="padding-left: 20px;">a. The minutes were approved as an accurate record with no alterations.</p> <p>Matters arising from minutes.</p> <p style="padding-left: 20px;">b. Understanding was noted that any future Tyne Boat trip would embark from the Marina's own river pontoon and not the Marina itself, and not be tidally-dependent.</p> <p style="padding-left: 20px;">c. It was noted that any future 100 Club would have to be licensed.</p>	
3.	<p>Police.</p> <p style="padding-left: 20px;">a. Criminal and Anti-social behaviour report.</p> <p>The Chair's and Committee's appreciation of having received a comprehensive report from the Neighbourhood Policing Team was noted. This provided an overview of reported incidents including car crimes and resident complaints about non-resident youths misbehaving.</p> <p style="padding-left: 20px;">b. Action.</p> <p>The Committee members agreed to encourage neighbours to continue to report all incidents to the Police 101 (for non-live threatening incidents) and 999 (significant criminal damage, or incident likely to escalate to risk of injury or to life). This encouragement would also appear on the website, noticeboard and within the next newsletter. There would also be a warning to car drivers and residents against opportunist crime posed by vehicles and homes being left unlocked, as well as gardening tools (for instance) being left at hand to potentially facilitate break-ins.</p>	<p style="text-align: center;">All</p> <p style="text-align: center;">RM</p>

4.	<p>Council.</p> <p>a. November walkabout. The Committee noted its appreciation to the two Council officials who joined the walkabout, the subsequent action report and all the work carried out since. It was agreed that the activity had been well-worthwhile, and that another might be arranged subject to issues that might arise in the forthcoming year.</p> <p>b. Volunteer gardening refuse. Refuse created will be collected by the Council subject to adequate pre-warning by volunteers of activity refuse to be cleared away.</p> <p>c. Wood chip mulch. The Association can request deliveries of the mulch subject to its storage not being obstructive.</p> <p>d. Neighbourhood noticeboard. The locks have been fixed, and keys supplied. This noticeboard is for use by Association, Council, residents, businesses and people who work in the neighbourhood as a current and relevant information media. The association secretary will be the contact, and be responsible for postings. Gwynneth also holds a key for volunteer call-to-action notifications.</p> <p>e. Polling Booth. Veronica advised Merchants Tavern in the neighbourhood had agreed to accommodate a Polling Booth on election days. This will replace the previously hired portacabin on St. Lawrence Road's car park and secures the continuing opportunity for voters to be able to cast a vote within the neighbourhood.</p> <p>f. Planters. Our Community Co-Ordinator has agreed in due course (no urgency) to see if there are any old bins or planters stored in depots that the Association might acquire, restore and use as street/communal area planters within the neighbourhood.</p> <p>g. Litter. Catherine raised the issue of litter across the City. Catherine also focused her comments locally towards littering across Spillers (both Mill site and Quay). Veronica agreed to raise this Spillers' issue with Tom Warburton (Director, Newcastle City Council) in the hope that a clean up across both sites might be arranged.</p> <p>h. Riverside Park. Gwynneth to liaise with Sarah Capes with a view to St. Peter's volunteers helping on work mornings with the current volunteers from Jesmond and Heaton.</p>	<p>GC</p> <p>GC/JDW PB/CH</p> <p>AVD</p> <p>GC</p>
5.	<p>Financial</p> <p>a. Bank account. Peter advised on bank account activity, including receipts from the Christmas Party Raffle.</p> <p>b. Expenditure. The Committee agreed that the annual insurance and website hosting costs should be paid as they became due over the next few months.</p> <p>c. Other expenditure. Committee members did not put forward any other activities or projects that the Association might financially support. This means that we do not anticipate any expenditure before the next meeting, other than from any Grant that might be received.</p> <p>d. Grants.</p>	<p>PT</p>

	<p>Robert has submitted a Ward-aid Grant to support the proposed planting and work at <i>The Fish with Two Heads</i> and Village Green restoration.</p> <p>e. Other grants and funding.</p> <p>Robert asked the Committee to suggest a neighbourhood shopping list against which grant applications might be made. Committee agreed to his street planters' recommendation. Veronica also suggested other potential sourcing to pursue.</p>	ALL
6.	<p>Wellbeing & Environment.</p> <p>a. Heritage Bins and signage restoration.</p> <p>Gwynneth advised that this was a volunteer group priority for the end of April.</p> <p>b. Grass & ground/path edging.</p> <p>Gwynneth and volunteers also intend to uncover the edging to improve the appearance and demarcation of paths and other areas.</p> <p>c. <i>The Fish with Two Heads</i> and Village Green.</p> <p>John advised the scope of the project for which Ward-aid Grant support has been applied, and this is intended to start in Spring with new planting.</p> <p>d. Stagecoach Green Santa.</p> <p>Robert advised that a pitch had been submitted to win an eco-friendly prize valued up to £250. The Association's pitch was for 22 of its own neighbourhood litter picking tongs to help prevent litter reaching the Tyne, the North Sea and beyond.</p> <p>e. Spring Litter Pick.</p> <p>Gwynneth and Paul agreed to organize a third litter pick in March. Dates to be confirmed by them (confirmed as Saturday 10 March, 10an – 12 noon), and to be publicized in the next newsletter, on the website and the noticeboard.</p>	GC/PC/ RM
7.	<p>Marketing.</p> <p>a. Christmas Parties 2017 & 2018</p> <p>The 2017 Christmas Party had been a success. It had also not incurred any expenditure to the Association, due to kind donations from both Merchants' Tavern and Walton Robinson. (Saturday 1 December 2018 is now booked with Merchants' Tavern for this year's Party).</p> <p>b. Christmas Appeal</p> <p>The St. Peter's Christmas Appeal to support Newcastle Food Bank East had been successful too. There was a sizable amount of food items donated by St. Peter's residents, businesses and people who work here. A similar appeal is likely to take place this coming year.</p> <p>c. 2018 Christmas Advent Calendar Walk</p> <p>Jon outlined the Christmas 2018 Neighbourhood Walking Advent Calendar based on 1- 25 individual building windows being decorated. Jon agreed to lead on this activity, and it was agreed that this initiative would be promoted for resident and business volunteers from June/July onwards. (Merchants Tavern have already agreed to be window number 1, and this unveiling will coincide with the night of the Party).</p> <p>d. Social and neighbourhood.</p> <p>In the first half of the year plans are in hand for a guest speaker evening, a tour of one of our business member's facilities, as well as the St. Peter's Neighbour Day (23.06.2016). These will be publicized once actual dates and other arrangements are finalized.</p> <p>e. National Garden Scheme.</p>	JB RM

